

WATER RESOURCES DEPARTMENT

The Board of Water Commissioners met in open session on Tuesday, June 11, 2019. The meeting convened at 6:00 p.m. in the Westfield Municipal Building, Council Chambers

Those in attendance were: Water Commissioners John Niedzielski (Secretary); Joseph Popielarczyk (Member); Public Works Director David Billips; Assistant Director Francis Cain; Deputy Superintendent Steven Fernandes Budget Analyst Joanna Williams; Recording Secretary Hannah Larkham

The meeting was being recorded by Office Manager Hannah Larkham.

**PUBLIC PARTICIPATION:**

None

Motion made to enter into Executive Session to discuss strategy with respect to imminent litigation as an open meeting will have a detrimental effect on the litigating position of the Water Commission/City relative to a pending matter concerning underlying municipal utility (water) charges. Roll call vote: Commissioner Popielarczyk- Yes, Commissioner Niedzielski- Yes.

RECEIVED

JUL - 8 2019

WESTFIELD CITY CLERK

**EXECUTIVE SESSION**

6:19 Return to Regular Session

**AGENDA ITEMS:**

**Abatement relative to Fiscal Years 2013 & 2014 utility Charges for Shaker Farms Inc./ 866 Shaker Rd**

Motion made to abate fiscal year 2013 & 2014 charges that were committed as tax including any interest that has accrued to Shaker Farms Inc. located at 866 Shaker Rd contingent on Shaker Farms Inc. payment on all remaining bills and charges that have been committed as a tax in accordance with any settlement agreement. Roll call vote: Commissioner Popielarczyk- Yes, Commissioner Niedzielski- Yes.

**Authorizing Signature for Schedules**

Office Manager Hannah Larkham presented to the Board a form to be approved by the Commission to allow a single Commissioner to sign off on schedules of bills anytime they do not regularly meet.

Motion made by Commissioner Niedzielski to designate Joseph Popielarczyk as the primary signee for Schedule of Bills Payable and John Niedzielski as the secondary signee. Motion seconded by Commissioner Popielarczyk. Motion approved.

**Contract Signature Authority Approval for Fiscal Year 2020**

Office Manager Hannah Larkham presented a form to be approved by the Commission to authorize two individuals to sign off on City issued contracts in the absence of Director Billips.

Motion made by Commissioner Popielarczyk to authorize Assistant Director Francis Cain and Deputy Superintendent Steven Fernandes to sign Water Department City issued Contracts in the absence of Director David Billips for Fiscal Year 2020. Motion seconded by Commissioner Niedzielski.

Motion made by Commissioner Popielarczyk to authorize Assistant Director Francis Cain and Deputy Superintendent Jeffrey Gamelli to sign Sewer/Waste Water Department City issued contracts in the absence of Director David Billips for Fiscal Year 2020. Motion seconded by Commissioner Niedzielski.

### **Water Abatement Application- 929 Shaker Rd Unit 10**

Office Manager Hannah Larkham presented the abatement application to the Board. She informed the Commissioners the resident is looking for an abatement for a leaky toilet that went unnoticed. The current homeowner had recently been placed in a nursing home and the family had not noticed the leak until they went to pay the utility bills and saw the high consumption. A plumber has been hired and has made the appropriate repairs.

**Motion made by Commissioner Popielarczyk** to approve the Water Abatement to bill number 592846 in the amount of \$86.63, bill number 605774 in the amount of \$77.66, and bill number 618709 in the amount of \$90.52. Motion approved by Commissioner Niedzielski. Motion approved.

### **Owen District Road Water Treatment Plant- Change Order #4**

Assistant Director Francis Cain presented Change Order #4 for Owen District Road Water Treatment Plant to the Board. This change order includes changes to structural fill, costs to revise grading and add fill material at the site entrance, additional wire mesh at top of the floor slab, and a credit to delete the 6" DI-TW piping.

**Motion made by Commissioner Popielarczyk** to approve Change Order 4 for Owen District Road Water Treatment Plant to RH White in the amount of \$16,415.16. Motion seconded by Commissioner Niedzielski. Motion approved.

### **Owen District Road Water Treatment Plant- Change Order #5**

Assistant Director Francis Cain presented Change Order #5 for Owen District Road Water Treatment Plant to the Board. This change order includes costs to furnish and install new pump at Wells 7 & 8. It includes costs to overhaul the existing pump motor at Well 8. It also includes costs to move the generator from Sackett St DPW to the Owen District Road Water Treatment Plant.

**Motion made by Commissioner Popielarczyk** to approve Change Order 5 for Owen District Road Water Treatment Plant to RH White in the amount of \$151,792.59. Motion seconded by Commissioner Niedzielski. Motion approved.

### **Water Restrictions Discussion**

Director Billips discussed with the Board the current conditions of the water demand on the North side of Westfield. The Board agreed that at this time there is no need for any water restrictions, but would like to leave the final decisions in the hands of the Water Department.

**Motion made by Commissioner Popielarczyk** motion to implement water restrictions between tonight's Commission meeting and July's Commission meeting if water usage gets to the point where the Department believes there is a risk of water shortage. Motion seconded by Commissioner Niedzielski. Motion approved.

**Overtime Reports:** Overtime reports were not made available at the meeting.

### **Approval of Minutes:**

**Motion made by Commissioner Popielarczyk** to approve the minutes as written for May 7, 2019 meeting of the Board of Water Commission. Motion seconded by Commissioner Niedzielski. Motion approved.

## Project Updates

The meter project currently has 4,034 meters installed. The contractor has three- four crews out daily installing 20-30 meters.

The vessels have been installed at wells 7 & 8. The building structure is about 75% completed. The Department is hopeful to have water to customers by mid-summer.

The Department is actively sampling the vessel at Well 2. A sample is pulled about every three weeks once we have received the previous results. The reports have been coming back with non-detect which has been the goal of the Department. Well 2 is the only active well on the North side of Westfield. The well is permitted to be on temporarily until late summer/early fall.

The Water Treatment Plant on Dry Bridge is in its final stages for design. The Department is looking to start the permitting process and neighborhood outreach meeting is scheduled for later this month. The expected time for the bid to go out is later this year.

The turbine production is 400 to 500 KWH daily.

The water level at the reservoir is currently full and is going over the flashboards.

East Mountain Tank Replacement is still at 90% design. Once the Department is confident of the delivery of water from Wells 7 & 8 to customers, the bid will go out for East Mountain. The construction is expected to begin in the fall with completion next construction season.

The City has received a grant in the amount of \$396,000.00 for the Tekoa Dam Removal. It has been accepted by Council and will go out to bid. It is expected to be completed by next summer.

The next meeting of the Board of Water Commission meeting will be on Tuesday, July 2, 2019

## Adjourn

Motion made by Commissioner Popielarczyk to adjourn; Motion seconded by Commissioner Niedzielski, Motion approved. ADJOURN: 6:52 P.M.

Chairman

Secretary

Member

