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WESTFIELD CITY CLERK



Westfield Historical Commission Meeting
April 22, 2019 Minutes

Commissioners Cindy Gaylord, Carly Bannish, Cindy Bronson, Ellen McEwan, Cindy Oppermann and Amanda Goodheart Parks present.

Commissioner Gaylord called the meeting to order at 7:07pm after meeting moved to room 315A to accommodate an Executive Session of City Council.

Public Participation:

Mark Cressotti, City Engineer, is seeking the Historical Commission's support for renovations to Holcomb Park. The plan includes adding walkways within the space, period lighting, a fountain, and crosswalks across Court Street and West Silver Street. Commissioner Gaylord inquired about expense vs. use, as well as the historic nature of the park, and told Mr. Cressotti the Commission would discuss the matter and get back to him.

Secretary's Report:

Commissioner Goodheart Parks submitted minutes taken by Councilor Bronson at the March 2019 meeting, noting her absence was due to the date change for that meeting. Commissioner McEwan made a motion to accept the minutes, Commissioner Bannish seconded. The motion passed unanimously.

Treasurer's Report:

Commissioner Bannish, Treasurer reported the following balances:

General Fund: \$2,159.00

Historical Gift Account: \$15,009.42.

G/L Account: No report given from City Auditor this month.

Mail:

Raymond Roach of Melbourne, FL mailed two documents to the Commission including a 1906 City of Westfield Souvenir pamphlet. These documents will be added to the Commission's filing cabinets in City Hall. The Commission has also received three requests about Westfield families and former Commissioner Walt Fogg has been coordinating this research for WHC.

Unfinished Business:

350th Committee Update:

Commissioner Gaylord shared brochures for 350th Celebration Weekend, as well as requested volunteer support for those events.

Sign for Old Burying Ground Gate:

Commissioner Bannish ordered a 12 x 18 sign for the gate and discussed methods of fastening the sign to the gate without harming its historic integrity. Commissioner Gaylord shared update regarding purchase order for this project.

Historic Pamphlet for 350th:
Commissioner Opperman will follow up with design ideas at the next meeting.

Float Update:

Commissioner Gaylord shared photos of the Canal Boat float and the First Church's float construction progress.

New Business:

New Commissioner Suggestions Update with City Council:

Commissioner Gaylord shared update regarding potential commissioner who does not live in Westfield. The matter will be discussed at an upcoming Personnel Action Committee Meeting and Commissioner Gaylord requested other Commissioners attend if they wish to vocalize support for this individual as well as the necessary rule change to get him onto the WHC.

Old Burying Ground Cleaning Day Date Change:

New date tentatively scheduled for June 15th from 11:00am-1:00pm. Commissioner Gaylord will confirm.

Open Gate Day:

A date in June will be determined. Commissioner Gaylord will confirm.

Historic Tours:

Tabled for discussion at upcoming meeting.

Wyben School House:

Two parties are interested in purchasing the Wyben School House. The Kelso family (who live next door) wish to purchase the property for use in building a new septic system, and have promised to renovate the School House in the process. See March 2019 meeting minutes for further information. The Westfield Whip museum also seeks to purchase the property and the School House with the plan to move it to their property downtown.

Commission Visit to Met: Commissioner Goodheart Parks set up arrangements with a colleague at the Met for Commissioners, the Tierneys, and their craftsman to view the Landlord Fowler Tavern door and its curatorial files. Commissioner Goodheart Parks shared these arrangements with Commissioner Gaylord for scheduling. Commissioner Gaylord will reach out to Met staff with a tentative date for sometime during the summer.

Commissioner McEwan made a motion to adjourn. Councilor Bannish seconded. Motion passed unanimously. Meeting adjourned at 8:02pm.

Upcoming Meeting Dates: Tentatively May 20, 2019; June 17, 2019, August 19, 2019.

Respectfully submitted,

Amanda Goodheart Parks, Ph.D.