

Advisory Meeting Minutes

February 11, 2019

Present: Gary Martineau, Mike Durkee, Sr., Adam Goodale, Jesse Barrows, Steve Moore, Christopher Benda, Matthew York, David Schenna Mike Durkee, Jr., John Westcott IV, Bella Westcott

Absent: James Toomey, Christopher Boyden, Dietrich Gomes, Dan Gomes Tyler French, Michael Brut, Athena Gonthier, Dan Bednarz, Sean Crawford, Sklyer Mullarkey, Mark Kuenzel, Eric Dauplaise

A. Meeting began at 5:35 p.m.: Meeting minutes were reviewed and accepted by the Board. Introductions were made by Board Members.

B. Old Business

None

C. Shop Equipment/Shop Progress

1. Reviewed what was done for the Joint Advisory/School Committee meeting – students were in attendance to discuss and present their shop projects.
2. Mr. Barrows provided an update on the 10th grade class beginning to work with wire mold, PVC conduits and the Fire Trainer.
3. Mr. Benda provided an update on the 11th grade class that is working on motor control projects, along with work on their portfolios and resumes. Mr. Benda will schedule mock interviews with Matt York
4. As stated in the December 2018 minutes, the shop (school shop class) cannot work on any equipment that is owned by the city. Everything must go through the city's IT Department. Hopefully the lap-top problem will be resolved for the 2019/2020 school year.
5. Off campus senior projects: two electrical rough inspections (one for Westfield Water Department office remodel and one for a dining room addition for a private customer)
6. The 11th grade class has also completed setup up of their motor control cabinets. They will be starting the PLC training next week, followed by working with the hydraulic/power conduit bender.
7. Students on co-op: one senior with Elm Electric and one junior with W.F. Johnson & Sons Electrical. Mr. Martineau reviews all school expectations of the co-op students before they go out on co-op and meets with all co-op employers.
8. Matt York inquired about going on a field trip to Connecticut. Mr. Martineau will get Matt the proper field trip application to be filled out and returned to Gary so that he can submit it to the Superintendent and school committee for approval. At the December 2018 meeting, Dan Gomes also stated he would look into setting up a field trip.
9. Dan Gomes will also be working on trying to get some products (motor control: VFDs and RIB relays) donated to the shop.
10. Mr. Barrows provided Dan Gomes with a copy of the 10th grade electrical curriculum as was requested.

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9:00AM

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D. New Business

1. The three instructors have completed their training for their Hot Work Certification.
2. Mr. York and Mr. Westcott asked all board members to come up with two questions each, that would make up a survey for the co-op employers asking questions regarding the co-op students in their employment. These questions will be presented at the April meeting.
3. Final electrical exams will now be given in grades 10, 11, and 12 beginning this year.

E. Input or Concerns from Committee Members

1. Mr. Schenna stressed how important the feedback is that we received from the electrical board members and that board members should be trying to recruit more companies to join the board.

F. Next meeting, Monday, April 8, 2019 at 5:30 p.m. in the Electrical Wiring Shop (room 210)

E. Meeting ended at 6:20 p.m.