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WESTFIELD CITY CLERK

MINUTES OF THE MEETING

WTA Business Technology Advisory Meeting

January 22, 2019

The Business Technology Advisory meeting was held from 5:45-6:45 p.m. on January 22, 2019 in the Business Technology shop.

Members present were: Tiffany Royland, Tammy Tefft, Jeremy M. Daigneault, Diane Sabato, Bethany Brach, Karen DeMaio, Liz Falcetti, Joe Lubanski, Beth Burns, Liam Barrett, Jennifer Barrett, Dan Moriarty, Deb Falcetti and Karen Tyburski. Karen Tyburski acted as facilitator and Liam Barrett was the recorder.

1. The first agenda item was to review the School Committee report.. Highlighted items were (see School Committee Report for specific details):
 - increased enrollment especially the male enrollment,
 - the increased customer base for the School Store and Copy Center,
 - the need to replace the computers in shop and related,
 - the new accounting software for next year,
 - cooperative education numbers, and
 - the benefit of the mock interviews. Discussion was also held about revamping the procedure for the mock interviews.
2. A discussion was held about the lack of proficiency high school students have demonstrated in English and Math and how this is impacting interviewing and employment opportunities.
3. Review of new equipment. The new Cricut device, that was purchased with school store monies, was discussed. It will be used to make new products to sell in the school store. Also, the new school store POS system is working great.
4. There was an open invitation for members of the committee to come in to speak to the students in the shop.
5. Entrepreneurship sales dates have been moved from May to March 8 and 15.

The meeting adjourned at 6:45 p.m.

Karen Tyburski

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