



# BUSINESS TECHNOLOGY ADVISORY COMMITTEE MEETING

## AGENDA

DATE: January 14 and 15, 2019

TIME: (January 14) 9 a.m. – 11:15 a.m.  
(January 15) 9 a.m. – 10:25 a.m.

LOCATION: Westfield Technical Academy, Room 315 and the Business Technology Office, and foyer.

1. Mock Interviews will be conducted by the Business Technology Advisory Members. (see attached schedule)
2. Members will meet with instructors to review the results of the mock interviews.
3. Follow-up with students giving results of the interviews based on the Rubric the Advisory members will complete for each student.



# 2020 BUSINESS TECH STUDENT MOCK INTERVIEW SCHEDULE

## Tuesday, January 14, 2020

Time	Ms. Meghan Hibner Westfield Bank <b>Administrative Assistant</b>	Ms. Tammy Tefft Westfield PD <b>Police Clerk 1</b>	Mr. J. Lubanski PNCU <b>Bank Teller</b>
9:00-9:30	Liam Barrett	Shailee Cardona	Jess Bush
9:35-10:05	Shailee Cardona	Jess Bush	Liam Barrett
10:10-10:40	Kaili Bessette	Dylan Parks	Leah Yurovskiyh
10:45-11:15	Victoria Kropova	Diana Dovganyuk	David Antonovschi

## Wednesday, January 15, 2020

Time	Ms. Tammy Tefft Westfield PD <b>Police Clerk 1</b>	Ms. Beth Burns Gas & Electric <b>CSR Position</b>
9:00-9:25	David Antonovschi	Victoria Kropova
9:30-9:55	Kaili Bessette	Dylan Parks
10:00-10:25	Leah Yurovskiyh	Diana Dovganyuk